

Management Board

Location: Conference Room 4B – Tŷ Hywel

Date: 20 June 2016

Time: 13.00 – 14.30

Cynulliad
Cenedlaethol
Cymru

National
Assembly for
Wales



For more information, please contact:

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Secretariat

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Agenda MB (06–16)

Opening the meeting

- 1 Introductions, apologies and declarations of interest
- 2 Communication note to staff
- 3 Minutes from the previous meeting – 12 May (Pages 1 – 4)
Draft Minutes MB 12 May 2016

Main items

- 4 **Absence Management** (Pages 5 – 32)
MB 06–16 Paper 1 – Absence Management
- 5 **Cyber Security** (Pages 33 – 34)
MB 06–16 Paper 2 – Cyber security
- 6 **Archive Strategy** (Pages 35 – 40)
MB 06–16 Paper 3 – Archive strategy
- 7 **Risk Assessment Form – Senior Management Changes** (Pages 41 – 46)

MB 06-16 Paper 4 – Risk Assessment Form – Senior Management Changes

Winding up the meeting

End